

## TOWNSHIP OF DENTON

### ATTENTION!

Are you an elector in Denton Township and looking to get involved with your local government/community? We are seeking qualified individuals who may be interested in being a Board of Review Member.

The Board of Review is required to meet in March of each year and will also meet in July and December.

#### **When does the March Board of Review meet?**

There are two required meetings of the March Board of Review. **They shall meet on the Tuesday immediately following the first Monday in March for an organizational meeting.** This is the meeting for the Board to “get organized”. They should elect a chairperson, discuss how they are going to conduct business, review any statutory or policy changes they should be aware of for the current year and receive any briefings they want from the assessor regarding the assessment roll. The Board of Review will not hear appeals at the organizational meeting. **The Board of Review shall also meet on the second Monday in March for the purpose of hearing taxpayer appeals.** The first session of the March Board of Review must start no earlier than 9 a.m. and no later than 3 p.m. The Board must meet for a minimum of 6 hours that day. The Board must meet a total of at least 12 hours during that first week and at least 3 hours of the required sessions must be after 6 p.m.

#### **When does the July and December of Review meet?**

**The July Board of Review meets on the Tuesday following the third Monday in July. The December Board of Review meets on the Tuesday following the second Monday in December.**

\*\*This position will require training and learning opportunities that will be offered and paid for by Denton Township.

If you are interested in the following position please apply with a letter stating why you would like to be a member and why you believe you would be a good fit for this position.

Please submit your letter to Carol Asher, Denton Township Clerk by September 1, 2022. You may also email your letter to [dentonassessor@gmail.com](mailto:dentonassessor@gmail.com).